



# Bereavement Travel Program Description

## How does the KIA Bereavement Travel Program Work?

The Kitikmeot Inuit Association Bereavement Travel Program provides assistance for Inuit who have experienced death of a family member, by providing financial support to cover certain travel costs for family members and/or the transportation of the remains of a deceased family member.

The program will provide funds to cover reasonable transportation costs from a location within Canada to a community in Nunavut for up to three (3) family members who wish to attend the funeral of a deceased family member.

Travel can be by air, ground or a combination. Transportation of remains can also be reimbursed with supporting documents. The program does not fund accommodation costs or other expenses such as meals, though if travelers encounter delays, support is available up to 4 nights to a maximum of \$1,000 for hotels, or up to \$100 per night for billeting. There are rules about who is eligible to receive financial assistance.

## Who is eligible?

- Eligible family members include grandmother, grandfather, mother, father, spouse, daughter, son, sister, brother, grandchildren, aunt, uncle, niece, and nephew.
- Flexibility in family relations may be exercised by KIA in order to respectfully honor the wishes and choices of next of kin or the immediate family members.
- KIA must receive a copy of the death certificate or supporting letter from certified healthcare professional.
- The deceased person must be a family member who is or was enrolled under the Nunavut Agreement or an associated community or be their spouse.
- The person receiving the assistance must be an Inuk enrolled under the Nunavut Agreement and be a family member of the terminally ill or deceased person.
- Families must work together to determine which family members are most in need of assistance. Priority will be given to family members over the age of 16.

## Application Checklist

Airlines Transport	
Application & Travellers information:	
<input type="checkbox"/>	Copy of Photo ID
<input type="checkbox"/>	Cell Phone or Main Phone Number
<input type="checkbox"/>	Email
	Family Authorization
	Traveller's Agreement /s
	Death Certificate or confirmation letter

Transport of Remains	
	Invoice or Quote from Airlines for <b>transportation costs only</b> back to home community
	Death Certificate or confirmation letter
	Transport remains application, Legal next of KIN

Please return completed forms to your Community Liaison Officer (CLO)

Cambridge Bay	Kugluktuk	Gjoa Haven	Taloyoak	Kugaaruk
Junna Ehaloak (867) 983-2458 ext 1020 jehaloak@kitia.ca	Morgan Evaglok (867) 982-3310 ext 229 mevaglok@lands.kitia.ca	Susie Ikkutisluk (867) 360-6106 sikkutisluk@kitia.ca	Jayko Neeveacheak (867) 561-5206 jneeveacheak@kitia.ca	Vincent Ningark (867) 769-7948 vningark@kitia.ca



# Traveller's Information

Kitikmeot Inuit Association's (KIA) Bereavement Travel Programs provides financial assistance for air travel for a maximum of (3) family members who wish to travel to attend the funeral of a family member in another Nunavut community. Please refer to the Bereavement Travel Program description for eligibility requirements.

Please return completed forms to your Community Liaison Officer (CLO)

## Personal Information- Traveller #1:

First Name:		Travel From:	
Last Name:		Travel To:	
Date of Birth:		Phone Number:	
Relation to Deceased:		Departure Date:	
NTI Number:		Return Date:	
Email:		Signature:	

## Personal Information- Traveller #2:

First Name:		Travel From:	
Last Name:		Travel To:	
Date of Birth:		Phone Number:	
Relation to Deceased:		Departure Date:	
NTI Number:		Return Date:	
Email:		Signature:	

## Personal Information- Traveller #3:

First Name:		Travel From:	
Last Name:		Travel To:	
Date of Birth:		Phone Number:	
Relation to Deceased:		Departure Date:	
NTI Number:		Return Date:	
Email:		Signature:	

Name of deceased:	
NTI# of deceased:	
Place of funeral:	
Date of Funeral:	

## FOR OFFICE USE ONLY:

SCD Approval:		Date:	
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# Family Authorization

P.O. Box 18  
Cambridge Bay, NU X0B 0C0  
Telephone: (867) 983-2458  
Fax: (867) 983-2701  
www.kitia.ca

Cambridge Bay  
Ikaluktutiak  
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Date: \_\_\_\_\_

Kugluktuk  
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Family Contact: \_\_\_\_\_

Relation: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Bathurst Inlet  
Kingaok  
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We the immediate family members of \_\_\_\_\_ from \_\_\_\_\_

(name of terminally ill or deceased)

Are requesting that Kitikmeot Inuit Association (KIA)

\_\_\_\_\_ (community)

Bay Chimo  
Umingmaktok  
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Provide assistance to the following three (3) individuals:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Community)

Gjoa Haven  
Okhoktok  
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\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Community)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Community)

Taloyoak  
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\_\_\_\_\_  
Signature (authorized contact)

\_\_\_\_\_  
(Print Name)

Kugaaruk  
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The terminally ill or deceased person must be a family member. Eligible relatives include grandmother, grandfather, mother, father, daughter, son, aunt, uncle, sister, brother, grandchildren. Leniency in the family relations may be exercised by the authoritative body representing in order to honor the wishes of the immediate family and who they have chosen to benefit from the program (cousins, stepparents, in-laws, close friends)

Travellers must be Nunavut Beneficiaries.

This application should normally be completed by the spouse, parent, next of Kin or Oldest Child



# Travellers Agreement

P.O. Box 18  
Cambridge Bay, NU X0B 0C0  
Telephone: (867) 983-2458  
Fax: (867) 983-2701  
www.kitia.ca

This agreement is made this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

Cambridge Bay  
Ikaluktutiak  
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Between

Kitikmeot Inuit Association (known as KIA)  
And

Kugluktuk  
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\_\_\_\_\_  
(Traveller's Name)

This agreement serves as an information item for beneficiaries who are accessing the Bereavement and Compassionate Travel Program.

Bathurst Inlet  
Kingaok  
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Please note that Kitikmeot Inuit Association **does not pay** for the following:

- 1) Meals or per diems
- 2) KIA will allow up to one (1) change fee relating to airline bookings, all others will be the responsibility of the traveller.
- 3) Accommodations/Hotels of any kind

Bay Chimo  
Umingmaktok  
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**\* if travellers encounter delays, support is available up to 4 nights to a maximum of \$1,000 for hotels, or up to \$100 per night for billeting\***

It is the traveller's responsibility to ensure they are at the airport and checked in on time.

KIA will book most direct flights, avoiding layovers when and where possible.

Gjoa Haven  
Okhoktok  
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The Community Liaison Officer should be contact to assist in travel date changes for only the following factors:

- 1) Flights cancelled due to weather
- 2) Flights cancelled due to mechanical

If the traveller decides to make further changes to the dates of travel, the traveller must call the airline/s two (2) days in advance.

Taloyoak  
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It is the traveller's responsibility to contact the airline, you may be subject to the "no show" clause and your ticket may be forfeited/cancelled. KIA is not responsible for any further arrangements due to missed flights, or changes to original bookings.

I acknowledge that I have read and understand the notice above:

Kugaaruk  
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Signed this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Traveller's Signature

\_\_\_\_\_  
Witness



# Travellers Agreement

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And

Kugluktuk  
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Kingaok  
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Umingmaktok  
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\_\_\_\_\_  
Traveller's Signature

\_\_\_\_\_  
Witness





# Travellers Agreement

This agreement is made this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

Cambridge Bay  
Ikaluktutiak  
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Between

Kitikmeot Inuit Association (known as KIA)  
And

Kugluktuk  
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\_\_\_\_\_  
(Traveller's Name)

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Bathurst Inlet  
Kingaok  
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Bay Chimo  
Umingmaktok  
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Gjoa Haven  
Okhoktok  
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I acknowledge that I have read and understand the notice above:

Kugaaruk  
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Signed this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Traveller's Signature

\_\_\_\_\_  
Witness



# Transportation of Deceased Family Member to Home Community Application

Cambridge Bay  
Ikaluktutiak  
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*This application is for families who wish to transport deceased family member to their home community for burial. If the family chooses to utilize this assistance in place of travel assistance for family members.*

Date: \_\_\_\_\_

Kugluktuk  
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Family Contact: \_\_\_\_\_ NII # \_\_\_\_\_

Relation: \_\_\_\_\_

Bathurst Inlet  
Kingaok  
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Contact Number: \_\_\_\_\_

Email or Fax #: \_\_\_\_\_

Bay Chimo  
Umingmaktok  
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We the immediate family members of \_\_\_\_\_ of  
(Name of deceased)

\_\_\_\_\_ are requesting that Kitikmeot Inuit Association (KIA)  
(Community)

Gjoa Haven  
Okhoktok  
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provide assistance to transport the deceased to their Kitikmeot home community of  
\_\_\_\_\_ from \_\_\_\_\_ in lieu of air travel  
assistance for family members.

Taloyoak  
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\_\_\_\_\_  
Signature (Authorized Family Member)

\_\_\_\_\_  
(Print Name)

Kugaaruk  
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Name of Deceased: \_\_\_\_\_  
Beneficiary # \_\_\_\_\_  
Location of Deceased: \_\_\_\_\_  
Place of funeral: \_\_\_\_\_  
Date of funeral: \_\_\_\_\_  
DSCD approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Benefits Agreement Coordinator**  
P.O. Box 18  
Cambridge Bay, NU X0B 0C0  
Tel: (867) 983-2458  
Fax: (867)983-2701  
Email: [benefits\\_coord@kitia.ca](mailto:benefits_coord@kitia.ca)