

SCHEDULE 8: FRED R. ELIAS GRADUATION AWARD TERMS OF REFERENCE

BACKGROUND

The *Fred R. Elias Graduation Award* is a competitive award which honours the legacy and contribution of Fred R. Elias, who served the Kitikmeot Inuit Association for 16 years, as the organization's Executive Director. The purpose of the award is to acknowledge and reward Inuit who have successfully completed studies in business and management studies, or in related disciplines.

ELIGIBILITY CRITERIA

The *Fred R. Elias Graduation Award* eligibility criteria are as follows:

- The applicant must be a beneficiary of the *Nunavut Agreement* and be registered to one of the Kitikmeot communities.
- The applicant must have successfully completed a certificate, diploma or degree program from a recognized University, College or Technical school in business and management studies. Disciplines which are eligible for the purposes of the award include business, management sciences, and financial management.
- The applicant must submit a written essay (Minimum 1000 words) along with application.

AWARD AMOUNT

The amount awarded is dependent on the type of the program that has been successfully completed. Applicants who have complete one of the following courses of study may apply for a *Fred R. Elias Graduation Award*:

1. Graduates of a two-year community college program are eligible for a cash award of \$1,500
2. Graduates of a university certificate are eligible for a cash award of \$1,500
3. Graduates of a four-year honours university degree are eligible for a cash award of \$5,000
4. Graduates of a Masters-level university degree are eligible for a cash award of \$5,000

There is a maximum of four awards to be issued per calendar year, one per above-noted category.

HOW TO APPLY FOR AN AWARD

Applications to the Fred R. Elias award are to be received four (4) times a year with each intake period lasting two (2) months, with an additional month to allow for the proposal's evaluation by the Aituuti Katimayit. Applications must be made within 6 months of graduation, providing that the necessary documents accompany the applications. To be

eligible, applicants must provide proof of the successful completion of their program as part of their applications, including copies of diplomas, degrees and certificates, transcripts or official letters from the educational institution confirm successful graduation. The applicant must also submit a written essay (Minimum 1000 words), that sets out the case for why the applicant is deserving of the award.

The Fred R. Elias Graduation Award is to be granted by way of a competition that takes into account both the applicant's grades and the arguments contained in his/her essay.

For more information, and to submit completed applications contact:

- Your local KIA Community Liaison Officer, or the
- Kitikmeot Inuit Association in Cambridge Bay @ (867) 983-2458

AWARD RULES

Applications for the Fred R. Elias Graduation Award will be evaluated by the Aituuti Katimayit. Aituuti Katimayit is accountable to the KIA Board for conducting a timely review and decision on any applications received. The following rules apply to the evaluation and awarding of applications:

- The award is only to be granted on a one-time basis per certificate, diploma or degree.
- The *Fred R. Elias Graduation Award* can be granted in addition to the *KIA Graduation Award*.
- The Aituuti Katimayit will evaluate all submissions that meet the eligibility criteria.
- The decisions of the Aituuti Katimayit are final.
- Successful applicants agree to accept the award as presented and may be required to sign an Award Acknowledgement and Release Form.
- The KIA reserves the right to use photographs, or other such material generated in the award presentation for communication purposes.

AUTHORITY AND ACCOUNTABILITY

Aituuti Katimayit

The Aituuti Katimayit is accountable to the KIA Board for timely review and decisions on applications, and monitoring results.

Students

Students applying for a *Fred R. Elias Graduation Award* will be required to:

- Provide KIA proof of graduation, such as a certificate, diploma or degree when submitting an application.
- Provide transcripts confirming grades received
- Submit an essay (Minimum 1000 words)
- Provide a void cheque if direct deposit requested.

APPEALS

Individuals dissatisfied with a decision made by the Aituuti Katimayit may appeal the decision. Appeals must be made within thirty (30) days to both the chairperson of the Aituuti Katimayit and President of the KIA, whose joint decision is final.

RIGHT OF KIA

Nothing in these terms of reference is intended to guarantee a certain outcome or commitment on the part of KIA. KIA reserves the right to change the terms of reference and funding limits as they see fit. The number of scholarships granted in any given year is subject to availability of funding.