



Kitikmeot Inuit Association (KIA) Casual Employment Application

Date: _____

Applicant Information

Full Name: _____
Last _____ First _____ Middle/Initial _____

Address: _____
Street Address/PO Box _____

Community _____ Postal Code _____

Phone: _____ Email: _____

Date Available: _____

Are you a beneficiary of the Nunavut Agreement? YES NO If yes, please provide number: _____

Please tell us your areas of expertise: (select all that apply)

<input type="checkbox"/> Tool Making Instructor	<input type="checkbox"/> Interpreting/Translating
<input type="checkbox"/> Sewing Instructor	<input type="checkbox"/> Facilitation of Meetings
<input type="checkbox"/> On the Land Instructor	<input type="checkbox"/> Leading Meetings
<input type="checkbox"/> Cultural Instructor	<input type="checkbox"/> Chaperone for Conferences
<input type="checkbox"/> On the Land Guide	<input type="checkbox"/> Driver –list Class _____
<input type="checkbox"/> Program Administrator	<input type="checkbox"/> Web Design and Support
<input type="checkbox"/> Program Administration Assistant	<input type="checkbox"/> Catering – Cooking for events
<input type="checkbox"/> Language Documenter	<input type="checkbox"/> Managing catering at events
<input type="checkbox"/> Photography/Video Documentation	<input type="checkbox"/> Reviewing Applications
<input type="checkbox"/> General Labour	<input type="checkbox"/> Data Entry/Finance Administration
<input type="checkbox"/> Booking Travel	<input type="checkbox"/> Meeting Preparations
<input type="checkbox"/> Audio Recording	<input type="checkbox"/> Filing and Archiving
<input type="checkbox"/> Camp Cook	<input type="checkbox"/> Survey Assistant
<input type="checkbox"/> Janitorial/Custodian	<input type="checkbox"/> Other: _____

Boards or Committees

Please list the boards or committees that you sit on (if applicable):

Board Name	Position	Term Ending Dates

Group (s) You Would Like to Work With

Please check the group (s) you are interested in working with (check as many as you want):

<input type="checkbox"/> Elders	<input type="checkbox"/> Men
<input type="checkbox"/> Youth	<input type="checkbox"/> All of the above
<input type="checkbox"/> Women	

Inuktut Language Abilities

This section will assist us in identifying people for specific positions or programs.

Please share with us your Oral Inuktut language abilities:

- Willing to learn
- Satisfactory
- Working knowledge
- Proficient

Please identify with us your Inuktut language reading abilities:

- Willing to learn
- Satisfactory
- Working knowledge
- Proficient

Which Dialects of Inuktut are you familiar with?

- Inuinnaqtun
- Inuktitut
- Other: _____

Are you willing to expand your Inuktut written and oral language abilities?

- Yes
- No
- Other (please explain): _____

Computer Skills

Please check the computer programs you are familiar with working with:

- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Microsoft Outlook or Other Email Systems

- Zoom or Microsoft Teams
- Social media
- Web Design/Support
- Other: _____

References

Please list two professional references.

Full Name: _____

Position: _____

Company: _____

Phone: _____

Email: _____

Full Name: _____

Position: _____

Company: _____

Phone: _____

Email: _____

Signature

Signature: _____ Date: _____

Once your application has been accepted, we will enter your information into a database by community, and we will reach out to you when a casual employment opportunity that fits your skill set becomes available.

All applications can be emailed to: casualscd@kitia.ca