



## Kitikmeot Qualified Business Registry

### Appendix B: Checklist of Required Documents

#### A) Company Information

Company Name:\_\_\_\_\_.

#### B) List of Required Documents

Please check the boxes below for the documents that are included with your application for KQBR enrollment.

##### 1. Inuit Ownership and Kitikmeot Head Office

- a) ☐ KQBR Appendix A: Application Form
- b) ☐ KQBR Appendix C: Consent Form
- c) ☐ NTI Inuit Firm Registry Certificate (see Appendix A: C, 1. a, ii)
- d) ☐ Municipal Business License (see Appendix A: C, 2. e)
- e) ☐ copy of share or stock register showing that at least 51% of the company's voting shares are beneficially owned by Kitikmeot Inuit.
- f) ☐ copy of a Nunavut Certificate of Good Standing from Corporate Registries or the company that is dated within thirty days of the submission of the KQBR application.
- g) ☐ where applicable, a copy of a Nunavut partnership report dated within thirty days of the submission of the KQBR application.

##### 2. Inuit Content Components

- a) ☐ KQBR Appendix D: Inuit Employment and Training History
- b) ☐ KQBR Appendix E: KQBR Business and Contracting Record
- c) ☐ Company Profile(s)/Resume(s) (see Appendix E: A, 3. b and c)

##### 3. Other

- ☐ KQBR Appendix B: Checklist of Required Documents